

August 16, 2011

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
August 16, 2011**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on August 16, 2011 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Stanley E. Benke, Jr., Chairman
Garry Lee, Vice-Chairman
Bill Rotert, Trustee
Tom Harrie, Trustee

ABSENT: Jeff Barnes, Trustee

ALSO PRESENT: Melissa Johnson, Clerk's Assistant
Ken Bunger, Attorney

OPEN MEETING

Chairman Benke called the meeting to order at 7:06pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

PUBLIC COMMENTS

The meeting was opened for public comments but there were none.

MOTIONS TO APPROVE

Minutes from the August 2, 2011 Special Meeting and August 2, 2011 Regular Meeting and the July Financials were approved as presented.

Accounts Payable: Motion by Benke, second by Harrie to pay the bills including the bills presented at the meeting. (Listed below) All in favor, the following bills will be paid:

Alamar-Police Uniforms 144.46, Barnes and Noble-Library books 351.12, Bennington Equipment-Park Equipment Repairs 150.90, Bi-State Motor Parts-Shop supplies 66.59, Black Hills-heat 111.85, Bluecross Blueshield-Health Insurance (2 months) 2,554.68, City of Valley-Mosquito spraying 130.00, Cox Communications-phone and internet 589.61, DC West Schools-Liquor License fees 1,700.00, Danko-Bunker gear 748.11, Donahue-Police equipment 122.14, Douglas County Post Gazette-Publications 154.70, Elkhorn Hardware-supplies 72.07, Elkhorn Flowers-sympathy flowers 100.00, Fireguard-Fire department equipment and maintenance 528.66, First State Bank-Redevelopment Tax Distribution 48,956.24, Flynn Heating and Air-Office repair 482.00, Ford Motor Credit-Police cruiser 629.72, FSH Communications-Payphone

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63.90, Gall's-Police equipment 30.91, Grass Pro-Fire Dept building maintenance 128.40, HDS White Cap-Shop supplies 329.99, JQ Office Equipment-office copier (2 months) 208.14, Johnson-mileage 66.87, Jorgensen-mileage 14.28, JP Cooke Co-Library plaque 1,100.00, Lincoln National-Fire Dept life insurance (2 months) 295.80, Menards-supplies 702.40, MUD-cost of water 11,639.56, MUD-capital facility fees 3,930.00, Miller Monroe Farrell-Insurance 6452.00, Nebraska Sweeping-Street sweeping 1,412.53, NMPP Energy-supplies 48.84, Office Depot-supplies 299.15, Office Net-Library copier 669.10, OPPD-lights 3,758.75, Orkin-Fire Dept building maintenance (2 months) 107.00, Papillion Sanitation-trash pickup 102.87, PeopleService-contracted maintenance (2 months) 20,230.00, Properties Unlimited-Redevelopment Tax distribution 11,914.29, Quartermaster-Police uniforms 248.91, Rob's Oil-fuel 2,843.05, Ty's Outdoor Power-park equipment 37.58, Verizon-cell phone 93.55, Bud Walvoord-Harvest Days supplies 120.00

Total Bills: \$ 124,985.17

Total Payroll: \$ 35,339.47

DISCUSSION/CONSIDERTION/ACTION

Todd Anderson attended the meeting at the request of the board regarding his house at 104 Washington. Anderson stated the basement was just excavated and new foundation will be done shortly. The house is scheduled to be placed on the foundation by October. Anderson stating he will move the fence around the project so it is not blocking the sidewalk as soon as the materials on the sidewalk can be moved.

Brian Claycomb provided a general update on the Levee Project. He reported the contractor timeline has completion scheduled for mid-September. Claycomb said the new grass could be mowed to a certain height. Trustee Lee requested a bid from Mike Woodward with Commercial Seeding be put on the next agenda as the Village does not have equipment to mow on the steep slope of some areas of the new Levee.

Motion by Benke, second by Harrie to approve ME Collins Pay Application #9 in the amount of \$245,625.11 with a 50% cost share with the NRD. Upon roll call vote, voting YES: Lee, Rotert, Harrie and Benke. Voting NO: none, motion carried.

Motion by Benke, second by Rotert to approve JEO Invoice #65454 in the amount of \$21,784.35 with a 50% cost share with the NRD. Upon roll call vote, voting YES: Benke, Rotert, Lee and Harrie. Voting NO: none, motion carried.

Motion by Benke, second by Rotert to approve Amendment #2 to the original JEO contract to go beyond August 19. Upon roll call vote, voting YES: Harrie, Benke, Rotert and Lee. Voting NO: none, motion carried.

Kevin Kruse with JEO Consulting presented a plan for the board to present to First State Bank about getting the retention pond corrected at Homes at River Road. Kruse will go back and come up with a better idea of costs before the board presents it.

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Motion by Rotert, second by Benke to approve the street light plan for 240th St to stop on the north side of Cedar Dr. All in favor, motion carried.

The Board reviewed the PeopleService report for July. Trustee Harrie had a question of the sewer usage. Johnson will follow-up with PeopleService to find out and get back to the board.

PeopleService submitted a revised contract for approval. The board will invite Duane Grashorn to the September 13 meeting to review the contract.

Motion by Harrie, second by Benke to approve the ACH contracts with Foundation First Bank and all applicable attachments. All in favor, motion carried.

The board will wait to approve the remote capture contracts until they can talk to the CPA.

Johnson was asked to develop a centralized office supply purchasing plan. The board asked her to make some adjustments for review at the September 13 meeting.

Motion by Rotert, second by Benke to approve additional \$200 cost for training on building permit and pet licensing software for the office. All in favor, motion carried.

CORRESPONDENCE

The following correspondence was reviewed:

- Complaint letter
- United Way of the Midlands
- FEMA Map Revision Project Update

CHAIRMAN'S TOPICS

Benke invited Congressman Lee Terry to the meeting. Benke publically thanked Terry for his help on the Levee Recertification Project. He stated Terry was an integral in approval of the Levee permits and within 24 hours of Terry getting involved, Benke received a phone call that the permits were approved, just 3 days before the deadline. Terry stated he was happy to help.

TRUSTEES' TOPICS

Harrie stated the Library Open House will be rescheduled from September 17th to the 18th. Oyster will provide the office with flyers for the utility bills.

EXECUTIVE SESSION

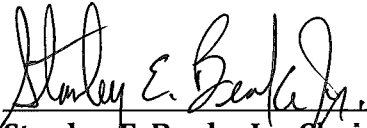
Motion by Benke, second by Rotert to go into Executive Session at 9:23 pm to discuss legal issues and personnel. Upon roll call vote, voting YES: Benke, Rotert, Harrie, Lee. Voting NO: none, motion carried. Chairman Benke restated that they were going into Executive Session to

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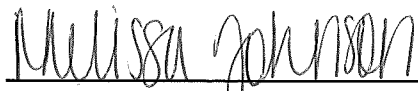
discuss legal issues and personnel. Motion by Benke, second by Harrie to go out of Executive Session at 10:19 pm. All in favor, motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:20 p.m. A Budget Workshop is scheduled for August 23, 2011 at 6:00 pm and the next regular meeting is scheduled for September 13, 2011 at 7:00 p.m.



Stanley E. Benke Jr., Chairman



Melissa Johnson, Clerk's Assistant