

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
August 23, 2016**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on August 23, 2016 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Ken Hitchler, Chairperson
Travis Harlow, Trustee
Bill Rotert, Trustee
Garry Lee, Vice-Chairperson

ABSENT: Jeremy Pojar, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Hitchler called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Lee to approve August 22, 2016S Special Meeting minutes. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Harlow. Voting NO: none. Absent: Pojar. Motion carried.

DISCUSSION/CONSIDERTION/ACTION

Julie Ogden with JEO presented the grant application and asked for its approval. Hitchler introduced and read Resolution 08-23-16-01, to apply to a grant for the trail extension. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Hitchler. Voting NO: none. Absent: Pojar. Motion carried. A true, correct and complete copy is on file at the Village Office.

The Board reviewed a letter from Charles Cleek, requesting a re-evaluation of his portion of the sidewalk assessment. Ogden will look into this.

Patrick Hartman with JEO was present to give an update on the Donahue Drainageway Project. Hartman submitted a Certificate of Substantial Completion and Pay Application #2 and recommended for their approval. Motion by Harlow, seconded by Rotert, to approve Pay Application #2 to Yong Construction in the amount of \$10,017.00. Upon roll call vote, voting YES: Rotert, Harlow, Hitchler, Lee. Voting NO: none. Absent: Pojar. The motion carried. Motion by Harlow, seconded by Rotert to approve Certificate of Substantial Completion. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Harlow. Voting NO: none. Absent: Pojar. Motion carried. Hartman was asked to get a change order of bringing in dirt and completing grading work.

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Motion by Harlow, seconded by Rotert to table JEO invoice #90753 in the amount of \$2,943.50 for construction services until issues with the project have been resolved. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Lee. Voting NO: none. Absent: Pojar. Motion carried.

Johnson presented an email from MAPA requesting communities to participate in a Housing Rehabilitation Program. Johnson was directed to get more information and ask if a representative could attend a meeting.

Hitchler introduced and read Resolution 08-23-16-02, to approve the purchase of a lightbar and grill bars on the police cruiser at a cost of \$1,165.00. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Lee. Voting NO: none. Absent: Pojar. Motion carried. A true, correct and complete copy is on file at the Village Office.

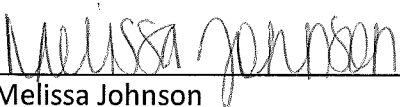
Hitchler introduced and read Resolution 08-23-16-03, to update the employee handbook. Motion by Rotert, seconded by Harlow to approve. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler. Voting NO: none. Absent: Pojar. Motion carried. A true, correct and complete copy is on file at the Village Office.

Hitchler introduced and read Ordinance 773, to change the number of fire department members from 52 to 55. Motion by Lee, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rotert. Voting NO: none. Absent: Pojar. Motion carried. Motion by Lee, seconded by Rotert to approve. Voting YES: Hitchler, Lee, Rotert, Harlow. Voting NO: none. Absent: Pojar. The motion carried. A true, correct and complete copy is on file at the Village Office.

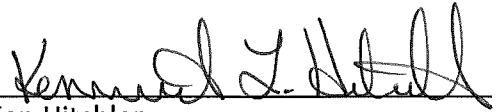
The Board reviewed a letter submitted by Harold and Bette Staub expressing their thanks to the board.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:08pm. A Budget Hearing is scheduled for September 12 at 6:00pm. The next regular meeting is scheduled for September 13 at 7:00pm.



Melissa Johnson
Clerk/Treasurer



Ken Hitchler
Chairperson