

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
August 25, 2015**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting at 7:00 p.m. at August 25, 2015 in the Village Office, 509 S. Front Street.

**PRESENT:** Ken Hitchler, Chairperson  
Garry Lee, Vice-Chairperson  
Travis Harlow, Trustee  
Bill Rotert, Trustee

**ABSENT:** Jeremy Pojar, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Hitchler called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**MOTIONS TO APPROVE**

Minutes from the August 11, 2015 Regular Meeting and August 17, 2015 Special Meeting were approved as presented.

**DISCUSSION/CONSIDERTION/ACTION**

Julie Ogden from JEO was present to give an update on the Street Improvement Project. Motion by Hitchler, seconded by Rotert to approve Change Order #4 in the amount of \$7,066.62 for work on JC Robinson Blvd. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Harlow. Voting NO: none, motion carried.

Aaron Luneke and Molly Merrill from Foundation One Bank were present to introduce themselves to the board and answer any questions the members may have.

Melissa Poloncic from DC West Community Schools gave a presentation on the upcoming school bond election.

Motion by Hitchler, seconded by Lee to appoint Melissa Johnson as the Zoning Administrator. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rotert. Voting NO: none, motion carried.

Hitchler introduced Ordinance 755, to update the residential building codes. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler. Voting NO: none, motion carried. Motion by Hitchler, seconded by Rotert to approve Ordinance 755. Upon roll call vote, voting YES: Lee, Rotert, Hitchler,

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Harlow. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Ordinance 757, to update the commercial and industrial building codes. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Harlow, Lee, Hitchler, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Lee to approve Ordinance 757. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Harlow. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Ordinance 758, to adopt energy conservation codes. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Rotert to approve Ordinance 758. Upon roll call vote, voting YES: Rotert, Hitchler, Harlow, Lee. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Ordinance 759, to update the mechanical codes. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Harlow, Hitchler, Lee, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Rotert to approve Ordinance 759. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Harlow. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Ordinance 760, to update the plumbing codes. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Hitchler, Lee, Harlow, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Rotert to approve Ordinance 760. Upon roll call vote, voting YES: Harlow, Rotert, Lee, Hitchler. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Ordinance 756, to amend the building fees in the master fee schedule. Motion by Hitchler, seconded by Rotert to waive the three readings. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, motion carried. Motion by Hitchler, seconded by Rotert to approve Ordinance 756. Upon roll call vote, voting YES: Harlow, Rotert, Hitchler, Lee. Voting NO: none, motion carried. A true correct and complete copy is available at the Village Office.

Hitchler introduced Resolution 08-25-15-01, to approve an interlocal agreement with Douglas County to provide permit and inspection services. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is available at the Village Office.

Hitchler introduced Resolution 08-25-15-02, to approve appointment of Max McKeever to the Fire Department. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Lee. Voting NO: none, Harlow abstained. Motion carried. A true, complete and correct copy is available at the Village Office.

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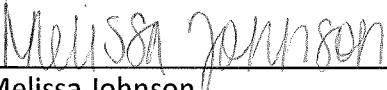
Harlow presented a plan to the board to build a training/storage building behind the Fire Station. Motion by Lee, seconded by Rotert to approve the use of budgeted funds to get the building started and the accountant will be consulted regarding the remainder. Upon roll call vote, voting YES: Lee, Hitchler, Rotert. Voting NO: none, Harlow abstained. Motion carried.


**TRUSTEE'S TOPICS**

Rotert suggested advertising for the park board to help with the park project. Harlow asked to include a splash pad in the plans.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:19pm. The next regular meeting will be held on September 8, 2015.

  
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Melissa Johnson  
Clerk/Treasurer

  
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Ken Hitchler  
Chairperson