

September 11, 2012

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
September 11, 2012**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 11, 2012 at 7:00 p.m. at the Village Office, 509 S. Front Street.

**PRESENT:** Stanley E. Benke Jr., Chairperson  
Garry Lee, Chairperson pro tempore  
Tom Harrie, Trustee  
Bill Rotert, Trustee  
Ken Hitchler, Trustee

**ABSENT:** Jeff Barnes, Trustee

**ALSO PRESENT:** Nancy Hert, Village Clerk  
Ken Bunger, Village Attorney

**OPEN MEETING**

Chairperson pro tempore Lee called the meeting to order at 7:00 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

**PUBLIC COMMENTS**

The meeting was opened for public comments and Waterloo resident Gary Osborne told the Board of his concerns about speeders on River Road Drive. He is especially concerned about the truck traffic. Police Officer Pacha responded that they do monitor traffic on River Road, but it may be time to bring in the County's mobile speed tracking device to alert drivers of their speed. Gary also complained about the noise from local bars.

The Edmisters, owners of Venice Antiques reported that they held their first Waterloo flea market and wanted to make sure the Board hadn't received complaints. They intend to hold another event in the spring.

**MOTIONS TO APPROVE**

Minutes from the August 28, 2012 Meeting and the Treasurer's Report were approved as presented.

**ACCOUNTS PAYABLE**

Motion by Lee, second by Rotert to pay the bills, including the bills presented at the meeting. (Listed below). All in favor, the following bills will be paid:

Barnes & Noble-Library books 481.18 Bi-State-Supplies 96.40, Black Hills-Heat 103.48, BlueCross BlueShield-Health Insurance 2744.19, Bravenet-Webhosting License 297.00, Bunger-Attorney fees 1275.00, Cox-Internet/Phones 658.47, Danko-Fire Dept. equipment 3681.00, Douglas County Gazette-Publications 82.08, Eagle Services-Portables 157.08, Ed Roehr-Police equipment 44.45, Elkhorn Hardware-Supplies 226.29, EPolice-Police Badge 109.90, Fireguard-Fire Extinguishers 246.80, Ford Motor-Police SUV 629.72, FSH-Payphone 63.90, Garage Door Services-Police/Maintenance 644.50, Grass Pro-Fire Department 174.90, IIMC-Membership dues 210.00, JEO-Miscellaneous Project 817.00, Lasiter-Harvest Days 154.08, Lincoln National-Fire Dept. Insurance 158.10. Menards-Supplies 226.51, MUD-Cost of water 18,256.23, MUD-Capital Facility Fee 2004.00, Micromarketing-Library 209.47, Municipal Emergency Services-Fire Dept. equipment 302.50, Mutchie Lawn & Tree-Tree trimming 200.00, Nebraska Law Enforcement-Police training 100.00, O'Reilly Auto-Supplies 10.25, Office Depot-Office supplies 107.05, OPPD-Electricity 4541.51, Orkin-Fire Dept. Building 63.13, Papillion Sanitation-Trash Pick-up 110.69, PeopleService-Utility Contract 10,604.00, Pilypiatis-Computer Repairs, Sam's Club-Membership 42.80, Schroeder-Budget preparation 3549.00, Staples-Office supplies 182.95, Ty's Outdoor Mowers-Mower 13,897.00, Verizon-Cell Phones 94.90, and WDCCC-Chamber dues 160.00.

**Total Bills: \$ 66,277.62**

**Total Payroll: \$ 26,566.16**

## **REPORTS**

**Utilities:** Mike Goddard provided the PeopleService Report. He reviewed a usage graph prepared by Clerk Johnson, showing the gallons of water used versus water billed and said Waterloo was in good shape compared to industry averages.

**Fire & Rescue:** Not represented.

**Police:** Report provided.

**Maintenance:** Report provided. Rotert said he thinks the door to the office needs to be replaced, as it doesn't close properly. He wants to get a heavier door that will last longer. He will research the costs and get back to the Board.

**Library:** Jorgensen provided a report. She said they need to replace the sump pump in the basement of the Library, but have enough in their budget to do so.

**Clerk's Report:** Hert provided report. She responded to questions from the Board related to the scheduling of the budget hearing, explaining she published it as soon as possible after receipt from the Village CPA. Budget Hearings will be held September 18, 2012. Lee said in the future we should not publish anything without prior board approval. She explained that they wouldn't have been able to hold the budget hearings in time to meet the state deadline if she had waited for another meeting.

Hert explained a recent payroll problem where an employee didn't get paid for 3 days training because the payroll department wasn't told about it until the employee called five days after payroll was entered. The Board said employees should go to their supervisor with payroll problems, **not** the payroll department. Hert said there are a number of things both department heads and the payroll department can do to ensure that employees are paid what they are due on time. She will provide her recommendations at a future meeting.

#### **DISCUSSION/CONSIDERATION/ACTION**

**Dyno Day at the Fire Barn:** Paul Stewart approached the Board about holding Dyno Day (This event consists of hooking up vehicles to a "dynamometer" to measure engine performance, in other words revving the engine) on September 22<sup>nd</sup> at the Fire Barn. The Board told him they could not approve his request without a hearing, which involves contacting the surrounding property owners. A hearing will be held on Tuesday, September 18<sup>th</sup> to consider this request.

**JEO Invoice:** Motion by Harrie, second by Benke to approve JEO Invoice #69921 for \$4,695.93, for the Bank Stabilization Project with a 50% cost share with the NRD. On roll call voting YES: Rotert, Lee, Benke and Harrie. Voting NO: None. Motion carried.

**John Deere Tractor:** The Board reviewed the specs for the 1992 John Deere Tractor and agreed to advertise for sealed bids.

**Budget Packets:** The Board reviewed the final Budget Packet prepared by Village C.P.A. Ed Schroeder. The Budget Hearings will be held on September 18, 2012 at 7 pm.

**Sales Tax Proposition:** The Board reviewed documentation used in 2007 to inform Waterloo voters about a Special Election to increase the Sales and Use Tax. Attorney Bunger said any documentation related to an election proposition should be informative and factual. The Board asked Hert to draft a document and present it at the meeting on September 18<sup>th</sup>.

#### **ORDINANCES/RESOLUTIONS**

**Ordinance No. 724-Employee Salaries:** Benke moved to suspend the rules for consideration of Ordinance No. 724 entitled: **AN ORDINANCE RELATING TO THE SALARIES OF THE OFFICERS AND EMPLOYEES OF THE VILLAGE OF WATERLOO, DOUGLAS COUNTY, NEBRASKA; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.** Lee seconded. On roll call voting, Voting YES: Harrie, Lee, Benke and Rotert. Voting NO: None. Motion carried.

Lee introduced, read and moved for approval of Ordinance No. 724. Rotert seconded. Voting YES: Harrie, Benke, Rotert and Lee. Voting NO: None. Motion carried. A true, correct and complete copy of Ordinance No. 724 is on file at the Village Office.

**Resolution No. 9-11-12-01-Fees for Winter Fireworks' Permits:** Harrie made a motion to approve Resolution No. 9-11-12-01, a resolution reducing the fees for winter Fireworks'

September 11, 2012

Permits for "for-profit" stands from \$600 to \$300. Benke seconded. Voting YES: Rotert, Lee, Benke and Harrie. Voting NO: None. Motion carried. A true, complete and correct copy of Resolution No. 9-11-12-01 is on file at the Village Office.

**Resolution No. 09-11-12-02:** Harrie made a motion to approve Resolution No. 09-11-12-02, a resolution approving the bid from Royal Lawns, Inc. to do broadleaf weed spraying around several village facilities, parks and right-of-ways on a semi-annual basis at a cost of \$2735.00, including chemicals. Benke seconded. Voting YES: Benke, Lee, Rotert and Harrie. Voting NO: None. Motion carried. A true, complete and correct copy of Resolution No. 09-11-12-02 is on file at the Village Office.

**CORRESPONDENCE**

Correspondence was reviewed.

**Trustee Topics:** Rotert brought up the lots at Homes at River Road that need to be mowed and/or cleaned-up. Bunger said we need to send a notice to the bank.

Meeting was adjourned at 9:07 p.m. The next Regular Meeting is scheduled for September 25, 2012 at 7:00 p.m. and a Special Budget Meeting and Hearing will be held on September 18, 2012 at 7 p.m.

  
\_\_\_\_\_  
Nancy Hert, Village Clerk

  
\_\_\_\_\_  
Garry Lee, Chairperson pro tempore