

September 13, 2016

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
September 13, 2016**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 13, 2016 at 7:00 p.m. at the Village Office, 509 S. Front Street.

PRESENT: Ken Hitchler, Chairperson
Jeremy Pojar, Trustee
Bill Rotert, Trustee
Garry Lee, Vice-Chairperson

ABSENT: Travis Harlow, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Village Clerk

OPEN MEETING

Chairperson Hitchler called the meeting to order at 7:01pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Pojar, seconded by Rotert to approve minutes for the August 23, 2016 Regular meeting. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar. Voting NO: none. Absent: Harlow. Motion carried.

Motion by Pojar, seconded by Lee to approve minutes from September 12th special meeting. Upon roll call vote, voting YES: Lee Hitchler, Pojar, Rotert. Voting NO: none. Absent: Harlow. Motion carried.

Motion by Pojar, seconded by Rotert, to approve treasurer's report. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Lee. Voting NO: none. Absent: Harlow. Motion carried.

Motion by Rotert, seconded by Lee, to approve accounts payable. Upon roll call vote, voting YES: Pojar, Rotert, Lee, Hitchler. Voting NO: none. Absent: Harlow. Motion carried, the following bills were paid: Andersen Plumbing-sewer line repair 499, Barco-signs 2139.57, Barnes & Noble-library books 537.68, Barrett, Shaun-UB deposit refund 75, Benke-cleaning 300, BiState-supplies 119.54, Black Hills-heat 123.16, Bunger, Ken-attorney fees 1275, Cox-phone 593.15, DC Gazette-publications 60.28, Elite Vehicle Outfitters-cruiser supplies 1129.90, First State Bank-Redevelopment tax distribution 91438.58, Garage Door Services-repairs 75, HD Supply Waterworks-supplies 470, HDS White Cap-signs 749.98, Hike, Jeremy-IT support 250, J&J Carpet-repairs 75, Jelinek-supplies 81.22, Lincoln National-FD Life insurance 219.30, London Fog-repairs 362.35, Marco-copier 86.43, Menards-supplies 62.52, MUD-cost of water 18006, Micromarketing-library books 272.44, Mutchie Lawn & Tree-repairs 96.30, Nebraska Humane Society-animal enforcement 434, NE Library Commission-supplies 500, NE Clerks Assoc-dues 50,

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NE Sweeping-street cleaning 1718.56, NMPP-training 100, O'Reilly Auto-supplies 13.86, Office Depot-supplies 240.46, OPPD-electricity 4583.22, Orkin-bldg maintenance 61.84, Papillion Sanitation-trash 137.81, McDaniel, Patricia-UB deposit refund 24, People Service-maintenance 11609, Properties Unlimited-tax redevelopment distribution 3887.78, Publication Printing-supplies 192.10, Rob's Oil-fuel 1271.72, Schroeder, Ed-budget prep 3996, Daily Record-publication 42.50, Radar Shop-training 86, Training Under Fire-training 9500, TY's outdoor-539.52, Verizon-cell phones 144.44, Vidlak, Joe and Jan-UB Deposit refund 28, Waterloo Fire & Rescue-reimbursement 8291.59, Yong Construction-Donahue Drainage way Pay App 2 10017
TOTAL PAYABLES: \$176,566.80 **TOTAL PAYROLL: \$28,442.01**

DEPARTMENT REPORTS

Department reports were presented.

Hitchler introduced Resolution 09-13-16-01, to approve interlocal agreement between the Rural District and Fire Department members and the Village to purchase a new Rescue Squad. Motion by Hitchler, seconded by Rotert, to instruct attorney to develop an agreement with the Rural District to purchase a new Squad and clerk to send a letter to the Rural District with the Village's intentions. Upon roll call vote, voting YES: Pojar, Rotert, Lee, Hitchler. Voting NO: none. Absent: Harlow. Motion carried.

DISCUSSION/CONSIDERTION/ACTION

Hitchler introduced Resolution 09-13-16-02, to approve appointment of Trevor Harlow to the Park and Tree Board. Motion by Rotert seconded by Pojar to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar. Voting NO: none. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

Hitchler introduced Resolution 09-13-16-03, to approve appointment of Alicia Harlow to the Park and Tree board. Motion by Rotert seconded by Pojar to approve. Upon roll call vote, voting YES: Lee, Hitchler, Pojar, Rotert. Voting NO: none. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

Hitchler introduced Resolution 09-13-16-04, to approve appointment of Erin Morford to the Park and Tree board. Motion by Rotert seconded by Pojar to approve. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Lee. Voting NO: none. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

Hitchler introduced Resolution 09-13-16-05 to approve appointment of Richard Carstensen to the Park and Tree board. Motion by Rotert seconded by Pojar to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Pojar. Voting NO: none. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

Hitchler introduced Resolution 09-13-16-06, to approve appointment of Corie Sass to Park and Tree board. Motion by Rotert seconded by Pojar to approve. Upon roll call vote, voting YES: Hitchler, Lee, Rotert, Pojar. Voting NO: none. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

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Jack Hickstein approached the board about the storm sewers along 5th Street backing up and flooding front yards he is concerned about mud in the pipes that are plugging it up. The board will have maintenance look into this.

Richard Osborne asked the board to remove the bushes damaged during the sidewalk project so he could install a fence. The board will have the maintenance department do some research for utilities in the area and discuss it at the next meeting. Osborne also pointed out some cracking around manholes. The clerk will notify the engineer of this issue.

Hitchler introduced Resolution 09-13-16-07, to approve construction of the gazebo at the Ralph Wilson Park at a cost of \$9,972 by Astro Buildings. Motion by Pojar, seconded by Lee, to approve. Upon roll call vote, voting YES: Hitchler, Pojar, Lee. Voting NO: none, Rotert abstained. Absent: Harlow. Motion carried. A true, correct, and complete copy is on file at the Village Clerk's Office.

Harlow was able to obtain quotes to install a sidewalk at the library and a concrete slab under the gazebo for a cost of \$8,910 and \$3,150 respectively for labor and materials. A resolution for approval will be placed on the next agenda.

Patrick Hartman with JEO presented Change Order #2 to the board for additional grading and seeding to be done on the Donahue drainage way Project at a cost of \$2,700. Motion by Rotert, seconded by Pojar, to approve Change Order #2. Upon roll call vote, voting YES: Rotert, Pojar, Hitchler, Lee. Voting NO: none. Absent: Harlow. Motion carried.

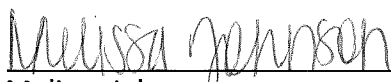
The board reviewed engineer statements regarding a title search done based on a request from Charles Cleek to reevaluate his sidewalk assessment. The title search showed that the assessment is correct. The clerk will send a letter to Mr. Cleek.

Motion by Hitchler, seconded by Lee, to go into executive session to discuss litigation at 8:14pm. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Pojar. Voting NO: none. Absent: Harlow. Motion carried. Hitchler restated that the executive session is to discuss litigation. Executive session ended at 8:19.

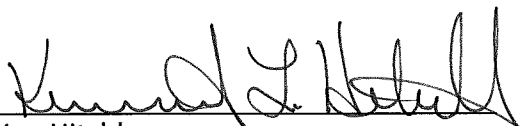
The board discussed possible floorplans for a new town hall building.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:47pm. The next regular meeting is scheduled for September 27, 2016 at 7:00 p.m.



Melissa Johnson
Village Clerk



Ken Hitchler
Chairperson