



VILLAGE CLERK

MOBILE FOOD VENDOR LICENSE APPLICATION

Please allow up to 3 business days for review

Date: _____

VILLAGE USE ONLY

License Number: _____

Name of Business: _____

Mailing Address: _____

CITY

STATE

ZIP

Contact Name: _____ Phone: _____

E-Mail Address: _____

List all officers and managers of business: _____

If a vehicle is being used, please provide the following information:

Year: _____ Make: _____ Model: _____ Color: _____ Plate#: _____

List all persons authorized/expected to drive: _____

I understand that violations of the Mobile Food Vendor Regulations may result in revocation of permit and possible denial of future applications. To the best of my knowledge, all information provided is true and correct.

Signature: _____

VILLAGE USE ONLY

Expires: December 31, _____

REQUIRED DOCUMENTS CHECKLIST

- _____ Motor vehicle Liability Insurance (if food is sold from a motor vehicle)
- _____ Douglas County Health Department approval for sale of food
- _____ Nebraska Sales Tax Permit OR Proof of applicable sales tax exemption
- _____ Commercial general liability insurance
- _____ \$50 **Non-refundable** application fee

Received by: _____

Date: _____

Approved by: _____

Date: _____

Mobile Food Vendors Regulations: (complete ordinance available upon request)

- No operation within fifty feet (50') of the main entrance of a Permanent Food Establishment during their open hours unless written consent has been provided.
- May only operate in a Village right-of-way open to traffic or parking, when parked in a location where a motor vehicle is authorized to park.
- No operation from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.
- May only operate on property rather than Village right-of-way with written consent of the owner of the property and any required temporary use permit to be issued by the Village. Must be able to provide both upon request.
- No operation from Village park property without written consent of the Village.
- No operation from a school property without written consent of the school district.
- No operation within 200 feet of a street show, festival, parade, block party, or similar event, without written consent of the event permittee.
- Must possess and be able to exhibit all applicable local, county and state permits, along with any written consents, at all times while operating.
- Any Village official may order a Mobile Food Vendor to move from or leave a specific location, if the operation of the Mobile Food Vendor at that location causes an obstruction to vehicular or pedestrian traffic or otherwise endangers the health, safety or welfare of the public. If such order is refused, the authorized employee have the vehicle be towed.
- An individual representative of the Mobile Food Vendor must remain with the motor vehicle, trailer or auxiliary equipment at all times.
- May operate seven days a week but only from 7am to 10pm. It shall be unlawful for a Mobile Food Vendor to operate at any other times without a one-time written exemption by the Village.
- Shall maintain, in operable condition, all fire suppression equipment or devices as required by law.
- Absolutely **NO** alcohol may be sold in any form.
- Must provide trash receptacles and shall properly dispose of all trash and litter within 20 feet of its location, but such trash shall not be disposed of in public trash containers on Village right-of-way or Village property.
- Must comply with all Village ordinances regarding noise.
- Fraud, misrepresentations or false statements in the application or in connection with the sale of food or violations of the Village Municipal Code may result in revocation of license.