

**ORDINANCE NO. 795**

**AN ORDINANCE RELATING TO THE ELECTRONIC ATTENDANCE RECORD OF THE EMPLOYEES OF THE VILLAGE OF WATERLOO, NEBRASKA; REPLACING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF WATERLOO, DOUGLAS COUNTY, NEBRASKA, AS FOLLOWS:**

**Section 1.** The Village of Waterloo Personnel Policies Manual is hereby amended by adding the following section, to wit:

**"4.10 ELECTRONIC ATTENDANCE RECORD**

Where practical, employees shall "punch" out or in electronically when leaving or returning to the workplace, including lunch breaks, unless the absence is for village business."

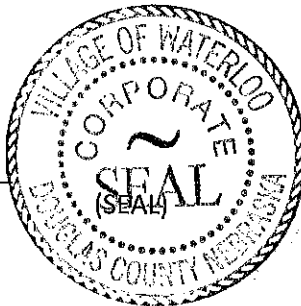
**Section 2.** All Ordinances or parts of Ordinances in conflict herewith be and are hereby repealed.

**Section 3.** This Ordinance shall take effect and be in full force 15 days from and after its passage, as required by law.

PASSED this 13 day of August, 2019.

ATTEST:

Melissa Johnson  
Melissa Johnson  
Clerk



Village of Waterloo  
Douglas County, Nebraska

Travis Harlow  
Travis Harlow  
Chairperson