

Approve purchase of service agreements

**VILLAGE OF WATERLOO
RESOLUTION NO. 06-28-16-04**

WHEREAS, Jamie Bednar, Maintenance Supervisor, has approached the Board of Trustees with a proposal to provide regular maintenance to the Village owned HVAC units; and

WHEREAS, the Board of Trustees is in agreement with Bednar that the Village has a need for the following service agreements:

Maintenance shop	\$380.02 annually
Library	\$696.15 annually
Village office/Police Department	\$543.82 annually

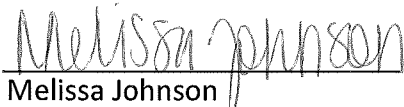
WHEREAS, the service agreements are to include two (2) preventative maintenance visits.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WATERLOO, NEBRASKA, AS FOLLOWS:

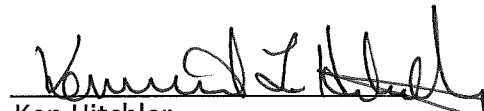
THAT, the attached service agreements are hereby approved in the amount of \$1619.99 annually for the Village owned HVAC units.

PASSED THIS 28 DAY OF June, 2016

ATTEST:


Melissa Johnson
Clerk




Ken Hitchler
Chairperson

standard

HEATING AND

AIR CONDITIONING, INC.

"Committed to Excellence"

Performance-Based Planned Maintenance Agreement "Customized Preventive Maintenance"

For: WATERLOO LIBRARY
23704 CEDAR DR
WATERLOO, NE 68069

By Between: Standard Heating and Air Conditioning, Inc.
11746 Portal Road
Omaha, Nebraska 68128

Standard Heating and Air Conditioning, Inc. will perform the following services, as described in the planned preventive maintenance description, on an annual basis. We propose to provide (2) two preventive maintenance visits to include the tasks, terms and conditions included and attached herein. ~~Service includes the removal and installation of new air filters provided by our service technician.~~ Standard Heating and Air Conditioning, Inc. will provide professional, preventive maintenance to include but not limited to test & inspect, predictive maintenance tasks, and condenser coil cleaning. Belts are extra and will be changed as needed unless otherwise noted on agreement.

This agreement will begin upon approval for a term of one year. This agreement is automatically renewed but may be terminated by either party upon thirty (30) days written notice of its intention to terminate. Upon early cancellation of this agreement the purchaser agrees to pay for all discounts received and maintenance checks performed under this agreement.

All for the sum of: Plus applicable taxes

- \$58.01 Monthly
 \$174.04 Quarterly
 \$348.08 Semi-Annual
 \$696.15 Annually

Guyle McLean

Standard Heating and Air Conditioning, Inc.
Commercial Business Manager

Kenneth L. Hitchler 6-28-16
Customer Approval Date

Date: 6/23/2016
Proposal price valid for 30 days

Kenneth L. Hitchler
Print Name

standard

H E A T I N G A N D

A I R C O N D I T I O N I N G , I N C .

"Committed to Excellence"

Standard Heating and Air Conditioning, Inc. General Terms Conditions

Payment terms are net 30 days from the date of the invoice. Maintenance services (PMA) will be invoiced monthly prior to the beginning of each period of coverage or billing cycle agreed upon on the signature page.

The customer agrees that all information and recommendations provided by Standard Heating and Air are proprietary.

After the initial term of the agreement, Standard Heating and Air Conditioning, Inc. will annually adjust the agreement (PMA) price based on prevailing labor, material and CPI related operating costs, not to exceed three percent in any calendar year.

Planned maintenance and/or routine maintenance or service calls provided under this agreement will be performed during normal working hours, 7:30am to 4:30pm, weekdays. Emergency calls are billed at preferred customer rates (\$88.40) for normal working hours, (\$142.80) for evenings and Saturday, Sunday and holidays. Customer will receive a 10% discount on parts, if needed. (\$25.00) EVS environmental safety/Truck fee is to be charged on every T&M service call.

The guarantees and services provided under the scope and description of this agreement are conditioned upon customer properly operating and maintaining systems and equipment. The customer will do so in accordance with accepted industry practices, manufacturer's specification and Standard Heating and Air recommendations.

The customer will provide and permit reasonable means of access to all covered (equipment list) systems. Standard Heating and Air Conditioning, Inc. will be permitted to stop and start equipment as necessary to perform service tasks, unless otherwise specified by customer in writing prior to each visit.

The quoted annual price rate for the PMA is based on systems listed on the equipment list and they are to be in a maintainable condition. If repairs are found or equipment in need of repair is discovered, after the initial inspection or initial seasonal start-up inspection, a quotation/recommendation will be submitted for approval.

Standard Heating and Air reserves the right to cancel this (PMA) and/or any other work related to this agreement without notice should payment become thirty (30) days or more delinquent.

This (PMA) agreement does not include responsibility for HVAC system design deficiencies, such as, but not limited to poor air distribution, water flow imbalances, under/over size equipment, etc. It does not include responsibility for the system, equipment and component obsolescence, electrical failures, unserviceable equipment and/or operating the systems.

Standard Heating and Air Conditioning, Inc. will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riot, acts of natural origin or any cause beyond reasonable control.

The customer agrees to refrain from the employment or hiring directly or indirectly, either as an employee, independent contractor or otherwise. Standard Heating and Air personnel, including sales, construction, service and/or mechanics/technicians during the time of this contract agreement and for a period of one year from the date this agreement is terminated.

This agreement is automatically renewed but may be terminated by either party upon thirty (30) days written notice of its intention to terminate. Upon early cancellation of this agreement the purchaser agrees to pay for all discounts received and maintenance checks performed under this agreement.

standard

H E A T I N G A N D

A I R C O N D I T I O N I N G , I N C .

"Committed to Excellence"

Standard Heating and Air Conditioning, Inc. shall not become involved in the identification, detection, abatement, encapsulating or removal of asbestos, asbestos containing materials or any hazardous material or condition related to hazardous materials. Standard Heating and Air accepts acknowledges refrigerant handling and materials relative to the implementation of this agreement will be provided by means of acceptable industry standards and regulations. The customer shall disclose any information or knowledge of hazardous, asbestos related or other materials that could cause harm to an employee or agent of Standard Heating and Air Conditioning, Inc. In event of damage or injury, claim of damage or injury related to asbestos or hazardous materials without notification or disclosure to Standard Heating and Air Conditioning, Inc. by the customer as mentioned above, Standard Heating and Air is held harmless against any and all liability, loss, damage, cost or expense which may occur.

Each item and condition set forth in this document and the (PMA) agreement attached constitute the final written expression and are a complete statement of those terms.

Scheduled Preventative Maintenance Plan for WATERLOO LIBRARY:

Filters Included: Yes Or No
First Service to be Performed: A/C or Heat
Payment Method: Annually, Semi-Annually, Quarterly or Monthly

Agreement Start Date: _____
Hours Available For Service: _____

Point of Contact: JAMIE BEDNAR Email Address: maintenance@waterloone.com
Phone Number:(W) _____ (M) 402-709-2006 (F) _____ (H) _____

Invoice Requirements

None: _____ AutoPayment: _____
PO_Required: _____
Other: _____
Do you have pay cycle requirement(s): _____ If Yes, Please Describe Due by/Will Pay Dates, etc: _____

Mailing Address For Invoicing

Same as service Addr: MailingAddress1: PO BOX 127
Address2: _____
City, St, Zip: Waterloo, NE 68009

AcctContact1: Melissa Johnson Acct Contact2: _____
Email1: mjohnson@waterloone.com Email2: _____
Phone1: 402-779-2292 Phone2: _____
Fax1: 402-779-3381 Fax2: _____

Office Notes: _____
WTP: _____

Equipment	Equipment type	Year	Make	Model	Serial #
AC1	AC (AIR CONDITIONER)	2004	CARRIER	38YDB060--32--	49D4E37453
AC2	AC (AIR CONDITIONER)	2004	CARRIER	38YDB060--321	49D4E37454
AC3	AC (AIR CONDITIONER)	2005	CARRIER	38YDB060--321--	3905E42591
GF1	GF (GAS FURNACE)	2008	CARRIER	58MVB-F-12120	2508A00654
GF2	GF (GAS FURNACE)		CARRIER	58MVB100F11120	0808AD-1632
GF3	GF (GAS FURNACE)	2008	CARRIER	58MVB100F-12100	2508A00787

Customer Acknowledgement _____

standard

H E A T I N G A N D

A I R C O N D I T I O N I N G , I N C .

"Committed to Excellence"

Performance-Based Planned Maintenance Agreement "Customized Preventive Maintenance"

For: **WATERLOO MAINTENANCE OFFICE**
402 N FRONT ST
WATERLOO, NE 68069

By Between: **Standard Heating and Air Conditioning, Inc.**
11746 Portal Road
Omaha, Nebraska 68128

Standard Heating and Air Conditioning, Inc. will perform the following services, as described in the planned preventive maintenance description, on an annual basis. We propose to provide (2) two preventive maintenance visits to include the tasks, terms and conditions included and attached herein. ~~Service includes the removal and installation of new air filters provided by our service technician.~~ Tube and Unit heaters will receive one annual Service in the fall. Standard Heating and Air Conditioning, Inc. will provide professional, preventive maintenance to include but not limited to test & inspect, predictive maintenance tasks, and condenser coil cleaning. Belts are extra and will be changed as needed unless otherwise noted on agreement.

This agreement will begin upon approval for a term of one year. This agreement is automatically renewed but may be terminated by either party upon thirty (30) days written notice of its intention to terminate. Upon early cancellation of this agreement the purchaser agrees to pay for all discounts received and maintenance checks performed under this agreement.

All for the sum of: Plus applicable taxes

- \$31.67 Monthly**
 \$95.01 Quarterly
 \$190.01 Semi-Annual
 \$380.02 Annually

Guyle McLean

Standard Heating and Air Conditioning, Inc.
Commercial Business Manager

Kenneth L. Hitchler 6-28-16
Customer Approval Date

Date: 6/23/2016
Proposal price valid for 30 days

Kenneth L. Hitchler
Print Name

standard

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The customer agrees that all information and recommendations provided by Standard Heating and Air are proprietary.

After the initial term of the agreement, Standard Heating and Air Conditioning, Inc. will annually adjust the agreement (PMA) price based on prevailing labor, material and CPI related operating costs, not to exceed three percent in any calendar year.

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Each item and condition set forth in this document and the (PMA) agreement attached constitute the final written expression and are a complete statement of those terms.

Scheduled Preventative Maintenance Plan for WATERLOO MAINTENANCE OFFICE:

Filters Included: Yes Or No
First Service to be Performed: A/C or Heat
Payment Method: Annually, Semi-Annually, Quarterly or Monthly

Agreement Start Date: _____
Hours Available For Service: _____

Point of Contact: JAMIE BEDNAR Email Address: maintenance@waterloone.com
Phone Number:(W) _____ (M) 402-709-2006 (F) _____ (H) _____

Invoice Requirements

None: _____ AutoPayment: _____
PO_Required: _____
Other: _____
Do you have pay cycle requirement(s): _____ If Yes, Please Describe Due by/Will Pay Dates, etc:

Mailing Address For Invoicing

Same as service Addr: MailingAddress1: _____
Address2: _____
City, St, Zip: _____

AcctContact1: _____ Acct Contact2: _____
Email1: _____ Email2: _____
Phone1: _____ Phone2: _____
Fax1: _____ Fax2: _____

Office Notes: _____
WTP: _____

Equipment	Equipment type	Year	Make	Model	Serial #
GF	GF (GAS FURNACE)		RHEEM	RGPS-05EAUER	GH5D302F-44103259
UH1	UH (UNIT HEATER)		REZNOR		
UH2	UH (UNIT HEATER)		REZNOR		

Customer Acknowledgement _____

standard

HEATING AND

AIR CONDITIONING, INC.

"Committed to Excellence"

Performance-Based Planned Maintenance Agreement "Customized Preventive Maintenance"

For: WATERLOO CLERK & POLICE OFFICE
509 S FRONT ST
WATERLOO, NE 68069

By Between: Standard Heating and Air Conditioning, Inc.
11746 Portal Road
Omaha, Nebraska 68128

Standard Heating and Air Conditioning, Inc. will perform the following services, as described in the planned preventive maintenance description, on an annual basis. We propose to provide (2) two preventive maintenance visits to include the tasks, terms and conditions included and attached herein. ~~Service includes the removal and installation of new air filters provided by our service technician.~~ Tube and Unit heaters will receive one annual Service in the fall. Standard Heating and Air Conditioning, Inc. will provide professional, preventive maintenance to include but not limited to test & inspect, predictive maintenance tasks, and condenser coil cleaning. Belts are extra and will be changed as needed unless otherwise noted on agreement.

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All for the sum of: Plus applicable taxes

- \$45.32 Monthly
 \$135.96 Quarterly
 \$271.91 Semi-Annual
 \$543.82 Annually

Guyle McLean

Standard Heating and Air Conditioning, Inc.
Commercial Business Manager

Date: 6/23/2016

Proposal price valid for 30 days

Kenneth L. Hitchler 6-28-16
Customer Approval

Date

Kenneth L. Hitchler
Print Name

standard

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Each item and condition set forth in this document and the (PMA) agreement attached constitute the final written expression and are a complete statement of those terms.

Scheduled Preventative Maintenance Plan for WATERLOO CLERK & POLICE OFFICE:

Filters Included: Yes Or No

First Service to be Performed: A/C or Heat

Payment Method: Annually, Semi-Annually, Quarterly or Monthly

Agreement Start Date: _____

Hours Available For Service: _____

Point of Contact: JAMIE BEDNAR - MAINT SUPE Email Address: _____

Phone Number:(W) _____ (M) 402-709-2006 (F) _____ (H) _____

Invoice Requirements

None: _____ AutoPayment: _____

PO_Required: _____

Other: _____

Do you have pay cycle requirement(s): _____ If Yes, Please Describe Due by/Will Pay Dates, etc: _____

Mailing Address For Invoicing

Same as service Addr: MailingAddress1: _____

Address2: _____

City, St, Zip: _____

AcctContact1: _____

Acct Contact2: _____

Email1: _____

Email2: _____

Phone1: _____

Phone2: _____

Fax1: _____

Fax2: _____

Office Notes: _____

WTP: _____

Equipment	Equipment type	Year	Make	Model	Serial #
AC1	AC (AIR CONDITIONER)		AMANA	ANX130241AB	1505368481
GF1	GF (GAS FURNACE)		RHEEM	RGRA-06EMAES	EH5D702F-410115687
RH1	RH (RADIANT TUBE HEATER)				
RH2	RH (RADIANT TUBE HEATER)				

Customer Acknowledgement _____