

Approve employment of deputy clerk

**VILLAGE OF WATERLOO
RESOLUTION NO. 08-09-22-10**

WHEREAS, the Clerk's Office of the Village of Waterloo is in need of a full-time deputy clerk; and

WHEREAS, according to the Waterloo Clerk, there are sufficient funds available in the budget to pay for this employee; and

WHEREAS, the employee will be hired as an "at-will" ^{Full Time} part-time employee, with a 3 month initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Clerk; and

WHEREAS, a current copy of the Village of Waterloo Employee Handbook will be given to this employee and he will be required to comply with all policies in the handbook; and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position.

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WATERLOO, NEBRASKA, AS FOLLOWS:

THAT, Abigail Warren will be hired as a full-time deputy clerk for the Village of Waterloo at the initial rate of \$19 per hour contingent of results of all required background checks, effective immediately.

PASSED THIS 9 **DAY OF** August, 2022.

ATTEST:

Melissa Smith
Melissa Smith
Village Clerk



Village of Waterloo

Travis Harlow
Travis Harlow
Chairperson